

Custom Form Installation Instructions:

1. Open PS Suite and click on “**Records**” (Figure 1)

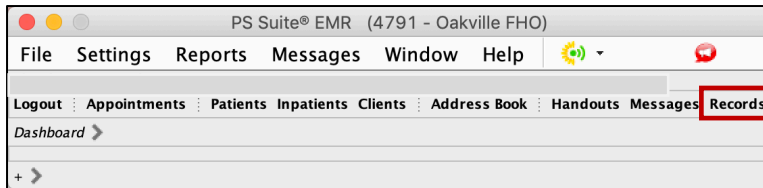


Figure 1

2. Go to “**Settings**”, and Click on “**Edit Custom Forms**” (Figure 2)

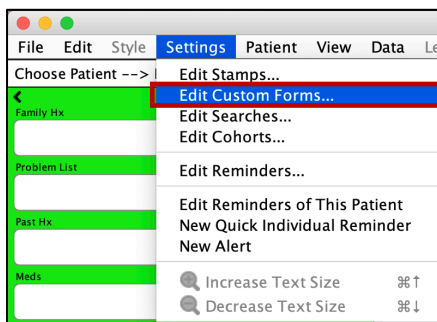


Figure 2

3. Click on “**File**”, “**Import Forms**” (Refer to Figure 3). Navigate to the requisition in the zip file (.cfm extension) and click on Download.

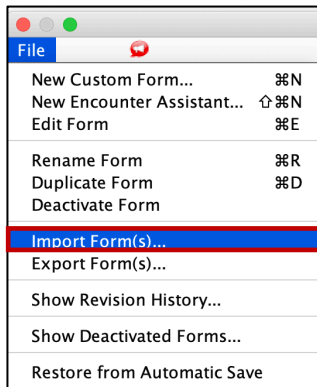


Figure 3

NOTE: To test the requisition form, open a test patient’s chart again and go to “Data”. Select “New Custom Form” and this will open the requisition into the patient’s chart.